



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**BHARAT SHIKSHAN PRASARAK MANDAL'S  
JAIKRANTI COLLEGE OF COMPUTER SCIENCE AND  
MANAGEMENT STUDIES ,PUNE**

S.NO.70/2/1 , BEHIND B.R.T. BUS STAND , KATRAJ .  
411046

[www.jaikranticollege.com/Colleges/college1/index.php?cid=3&sh=Abt](http://www.jaikranticollege.com/Colleges/college1/index.php?cid=3&sh=Abt)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**December 2018**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Bharat Shikshan Prasarak Mandal's (BSPM's) Jaikranti College Of Computer Science And Management Studies, Katraj, Pune Maharashtra pin code 411046 is a self-Financing college, established in 2008 and is affiliated to Savitribai Phule Pune University (SPPU), Pune. The goal of the college is to provide higher education to sub urban and rural youths. The college is run by Bharat Shikshan Prasarak Mandal, Latur Maharashtra. It also runs 1 Primary School, 1 Higher Secondary School and 3 Senior Colleges in Latur and Pune. The major objective of BSPM is pursuit of excellence in education and focus of education is on the overall personality development of the students and to nurture ethical values among the students studying in our institutions. With all programs running to full capacity, the college has 605 Students on its rolls. In recent years, the college has made large investments in IT. The entire campus is WI-FI enabled. The college has computer Laboratories which are used for practical sessions of the various courses, and to conduct certificate courses. The founders faced many challenges financial, space and infrastructure crunch but they paid attention in "giving" powers of education. Their ideology has lived on and has triumphed. The college imparts education and knowledge and produces not only intellectual elites but also good citizens who could guide India with right values.

### Vision

The vision of BSPM's Jaikranti College of Computer Science and Management Studies is to make quality higher education accessible to the marginalized sections of students and to refine their skills by imbibing value based culture and contribute to holistic development of the students and make the college a center of excellence in higher learning.

### Mission

Introduction of Information and Communication Technology (ICT) based Teaching and Scientific evaluation methods and introduction of new teaching methods other than classroom teaching to make all students and faculty members' regular and habitual users of ICT.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. Interactive, Supportive and Proactive management.
2. State-of- the-art educational technologies.
3. The college is located in a semi-urban setting and serving the cause of rural students.
4. Well established Self Financing College, with qualified, experienced, dynamic and dedicated faculty with Ph.D., M.Phil., NET and SET qualifications/degrees.
5. Provides proper education to poor and underprivileged students.
6. Highly disciplined students and very good Examination results.
7. Computers with latest configurations with UPS and internet facilities.

### Institutional Weakness

1. Meagre collaborative programs.
2. Boys' hostel on the college campus is inadequate
3. Limited MOUs and collaborative programs.
4. No. of research publications are inadequate.
5. Limited range of academic programs.

### Institutional Opportunity

1. Good location of the college.
2. Potential for better social out reach.
3. Opportunities for introduction of more industry oriented technical courses.
4. Ample opportunities to undertake innovative and incubation centers for entrepreneurship and

developmental programs.

5. Possibility for more skill development courses.

### **Institutional Challenge**

1. Recruitment of qualified faculty for self-financing programs.
2. Employment of students of all disciplines and education programs.
3. Equip students with communication and soft skills.
4. Establishing linkages/ collaboration with industry.
5. Poor socio-economic background of students.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

BSPM's Jaikranti College of Computer Science and Management Studies, Katraj, Pune is a self-Financing an affiliated college of Savitribai Phule Pune University, Pune, Maharashtra. The college has been functioning since 2008 in a semi-urban set up with BBA, BBA (CA), B.Sc. (CS), M.Sc. (CS) and MCA (Commerce) programs. Along with these basic programs, over the year's wide range value-added and job oriented certificate courses have been introduced at UG and PG level for the students to choose according to their interests and inclinations. Some of the value-added and job oriented certificate courses taught in the college are not commonly available for study in most of the undergraduate colleges elsewhere. The certificate courses are as follows

Tally, MS-Office, Soft Skills and Communicative English, Research Methodology, Environmental Education, Computer Accounting, Yoga & Health, Web Page Design, Entrepreneurship Development, Human Rights and Financial Market Beginners Module.

The college has to follow the curricula as framed by the affiliated University for different Programs. B.B.A, M.Sc. (CS) and M.C.A. (Commerce) have elective options. The students can opt any combination of the subjects available in the college. In the curricula at UG and PG level, field visits, laboratory experiments, project works and internships are included, as a partial fulfillment of their studies. The students visit industries and offices to collect data for preparation of their projects.

### **Teaching-learning and Evaluation**

The college is well known for its innovative approach in teaching and learning. Admissions are given on the basis of first come first serve, keeping in view the reservation policy of the government and the rules and regulations of affiliated university.

At the beginning of the academic year principal's address is arranged to give general instructions and academic plan of the college to the students. Methods of evaluation, code of conduct are communicated to the students. The printed prospectus gives all the necessary information. It is mandatory for all the teachers to prepare an annual/ semester teaching plan. It is communicated to the students. Annual/ semester teaching plan is implemented by all the teachers. The progress is checked by HODs and principal on the last day of every month. Lecture method of teaching is supplemented with ICT aids. This is done through drilling method, demonstration method, use of charts and models. Online teaching methods are also used with the help of LCD projectors and audio-visual aids. Teachers take benefit of these facilities to make their lectures more meaningful, interactive and interesting.

Periodic tests and continuous internal tests are conducted for all the programs. Students also prepare field visit reports and project reports wherever necessary. Final examination is conducted by the affiliated university. Semester pattern is applicable to all the programs. Performance of the students in co-curricular and extra-curricular activities is also assessed. The teachers are encouraged to attend seminars, workshops and conferences organized by the university and colleges.

### **Research, Innovations and Extension**

The college encourages teachers to undertake research work and publish research findings in the periodicals, journals and proceedings of the conferences. The teachers of the college also give guidance to PG students and in the subjects like computer science, Business Exposure, finance, Marketing and Human resource Management, Visual Basics, C++ , Java Programming and Dot Net Programming etc. for their project work. 3 teachers are Ph.D. holders, 3 teachers have completed M.Phil. and 2 teachers have registered for Ph.D. degree. The college provides library facility, laboratory facility to pursue the research activities.

Extension is also the aspect of education which emphasizes community services. These are often integrated with curricula as extended opportunities, intended to help, serve, reflect and learn. The curriculum-extension interface has an educational value, especially in rural India. N.S.S. organizes extension activities in adopted villages Urali Devachi, Kodit and Shivapur in and around Pune district. The students participate in socially useful activities like, pulse polio drive, anti-AIDS drive, blood donation, cleaning the streets, tree plantation, environmental awareness and Swachh Bharat Mission, Gender Issues and eradication of superstition etc. The college is also associated with NGO's and GO's. The college encourages and helps the students to participate in co-curricular activities like debates and computer quiz competitions. Most of the students have excelled and won prizes/ shields. The sports department is also doing well. Many students are selected for intercollegiate sports events.

### **Infrastructure and Learning Resources**

The college is located in a semi urban area and has about 19000 sq.fts. Built-up area. Apart from a well-designed building it has good ventilation, proper natural lights, spacious staircases and corridors and amenities. The college has classrooms equipped with furniture, administrative block, library, computer laboratories, conference hall, principal's cabin with antechamber, Chairman's office, staff room, examination control room, ladies common room, NSS and SDO offices, various Departments and vehicle parking. The college has reprographic facility, computer facility, supply of purified water, internet, sanitary facilities. The infrastructural facilities are put to the maximum use by preparing a common time table for all the programs. The classes are conducted from 8.30 a.m.to 2.30 p. m. The Class rooms are also used for conducting certificate courses and competitive examination classes, even after 2.30 p. m. In addition to the regular non-teaching staff, some female housekeeping staff is also appointed on fixed pay to clean the premises. To look after the maintenance of the infrastructure, a separate arrangement has been made. The college has library open from 9.00 a. m. to 5.00 p.m. In the library adequate numbers of books are made available, periodicals and journals are subscribed to help the students and faculty to update their knowledge. The library has 2417 books , 12 periodicals and 15 journals 10000+ e journals, 3135000+ eBooks and library management software, Book bank, reprographic facility, computer facility, internet facility, C.Ds/ DVDs are also available for the students and the faculty.

### **Student Support and Progression**

Facilitating mechanisms like guidance cell, placement cell, grievance cell and welfare department are established to support students. Provision is made for bridge, value added courses and remedial teaching. 942 students have benefited through scholarships and free ships during the last five years. Welfare schemes operating in the college are Government of India Scholarship, Savitribai Phule Girls student's scholarship by university, and financial aids to meritorious students by the college. The college promotes active participation of the students in social, cultural and sports activities besides, some incentives are given to outstanding students and players. The admission policy and other information regarding activities, combination of elective subjects, courses offered, discipline rules, scholarships available, list of trustees, LMC/CDC members, teachers' list, list of recruiting companies, evaluation methods, facilities available, various associations are incorporated in the prospectus. The admission committee guides the students for selection of their elective subjects. The alumni association has been formed since 2013. In the first meeting of the alumni association the former students decided to collect a fund of Rs 2 lakhs. In addition to this, they have also decided to help needy students. The college has also started collecting feedback from the alumni, their suggestions are considered for further development and improvement of the college.

### **Governance, Leadership and Management**

The college is affiliated to Savitribai Phule Pune University, Pune. The college functions as per the norms of

the University, State Government and policies adopted by our trust. LMC/CDC gives advice to the college authorities for smooth functioning of the college. The College has a democratic way of functioning. Principal, HODs, Faculty Coordinators and committees look after the internal coordination and smooth functioning of the administration. Work efficiency of administrative staff is checked by the office superintendent. He is accountable to the principal. Computer training has been given to administrative staff as per the need of the work. The fee structure for the programs is decided by the University and State Government. The college has a separate purchase committee and Grievance Redressal committee, which works according to the guidelines framed by competent authority. Heads of the Departments monitor the functioning of their respective Departments and overall monitoring is done by the principal. Policies regarding academics, admissions, Departmental budget, curricular and co-curricular, extracurricular activities are formulated in consultations with the heads of departments. In order to motivate the teaching and non-teaching staff, the college sends some of them to visit well-known colleges of Maharashtra for quality enhancement. There is transparency in the accounts, as payments including salary are made through bank. Internal and External Audit is done regularly.

### **Institutional Values and Best Practices**

The college has introduced need-based and job-oriented certificate courses of study on several courses like Tally, MS-Office, and Environmental Education, Soft Skills and Communicative English, Research Methodology, Yoga & Health, Entrepreneurship Development, Human Rights. Value based education to students and civic responsibilities among the students are inculcated through N.S.S. The Students are encouraged to take part in various cultural activities, sports, quizzes, and debate competitions in order to develop their over-all personality. The students are motivated to take active part in socially useful activities like tree plantation, blood donation, anti-AIDS drive, development of scientific temper and they actively work for the eradication of superstitions. The College encourages value-based education through commemoration of the birth days of great personalities like Mahatma Gandhi, Dr. Babasaheb Ambedkar, Sarvapalli Radhakrishnan, Subhash Chandra Bose, Chhatrapati Shivaji Maharaj, Mahatma Jyotiba Phule, Savitribai Phule and Swami Vivekananda. The college also organizes 15th August, 26th January and 1st May (Maharashtra day) functions every year. Nirbhay Kanya Abhiyan is introduced by the University. This abhiyan is open to all regular lady students of all the affiliated colleges. Funds for organizing these activities are provided by the University. The main objective of this scheme is to develop an analytical mind, self-confidence and a commitment to society. The lady students are given training concerning health, law, and social activities. They are also given training about self-employment schemes and exposed to all possible other activities that enhance their social confidence.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	BHARAT SHIKSHAN PRASARAK MANDAL'S JAIKRANTI COLLEGE OF COMPUTER SCIENCE AND MANAGEMENT STUDIES ,PUNE
Address	S.No.70/2/1 , Behind B.R.T. Bus Stand , Katraj .
City	Pune
State	Maharashtra
Pin	411046
Website	<a href="http://www.jaikranticollege.com/Colleges/college1/index.php?cid=3&amp;sh=Abt">www.jaikranticollege.com/Colleges/college1/index.php?cid=3&amp;sh=Abt</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	M.M.Shikare	020-24317168	7719893939	-	principal@jaikranti college.com
IQAC Coordinator	Amol V. Kale	-	9890589927	-	amolvkale@yahoo. in

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No



### Establishment Details

Date of establishment of the college

01-07-2008

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

**State**

**University name**

**Document**

Maharashtra

Savitribai Phule Pune University

[View Document](#)

### Details of UGC recognition

**Under Section**

**Date**

**View Document**

2f of UGC

12B of UGC

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

**Statutory  
Regulatory  
Authority**

**Recognition/App  
roval details Inst  
itution/Departme  
nt programme**

**Day,Month and  
year(dd-mm-  
yyyy)**

**Validity in  
months**

**Remarks**

No contents

### Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

No

### Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?

No

Is the College recognized for its performance by any other governmental agency?

No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	S.No.70/2/1 , Behind B.R.T. Bus Stand , Katraj .	Semi-urban	0.5	1811

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BBA,Computer Applications	36	Higher Secondary pass	English	80	65
UG	BBA,Business Administration	36	Higher Secondary Pass	English	80	75
UG	BSc,Computer Science	36	Higher Secondary pass with Mathematics as one subject	English	80	59
PG	MCA,Computer Applications	36	Any Graduate	English	60	19
PG	MSc,Computer Science	24	B.Sc. Computer Science graduate	English	60	60

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				13			
Recruited	1	0	0	1	0	0	0	0	7	4	0	11
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				3			
Recruited	0	0	0	0	0	0	0	0	1	2	0	3
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				10
Recruited	8	2	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

#### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	1	1	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	7	5	0	12

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	275	4	0	0	279
	Female	182	1	0	0	183
	Others	0	0	0	0	0
PG	Male	57	1	0	0	58
	Female	51	0	0	0	51
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	99	111	117	107
	Female	40	72	108	99
	Others	0	0	0	0
ST	Male	6	5	30	24
	Female	1	5	6	8
	Others	0	0	0	0
OBC	Male	47	50	55	52
	Female	22	16	22	34
	Others	0	0	0	0
General	Male	57	93	108	116
	Female	39	40	61	81
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		311	392	507	521

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 130

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	05	05	05	05

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
571	521	507	392	311

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
150	154	183	183	183

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
149	85	114	79	51

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	14	14	14	13

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	18	18	18	18

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

Response: 12

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
84.79	62.53	26.79	30.81	17.467

#### Number of computers

Response: 65



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

**Response:**

**Response:-**

The college is affiliated to SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE and is a self-Financed.

The college provides effective curriculum delivery and transaction on the curriculum provided by the parent University and this helps in the development of creative skills such as critical analysis, problem solving and evaluations.

The college in order to realize its objective of overall development of students ensures a strict compliance of the university curriculum i.e. syllabus completion within the time frame along with addition of co-curricular and extracurricular activities.

The college integrates the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT and professional ethics in to the curriculum. All students have access to value-added programs, including communication skills/soft skills. The college follows the curriculum and academic calendar designed by the affiliating University.

The Library provides services by adding textbooks, reference books, journals and e-journals. The new books related to the topics in the curriculum are purchased periodically.

The teachers are encouraged to attend workshops and orientation programs on curriculum design and restructuring. Internal assessments and model examinations are conducted and assignments are given.

All the departments also conduct study tours at important places relevant to their respective subjects. The college organizes special lectures, workshops and seminars on syllabi by inviting experts in the field. Debates, group discussions, essay competitions, cultural events are conducted by the departments in the relevant fields related to curriculum. Opportunities to students are provided for development of skills through Seminars, GD's, and Quiz, debates, elocution and essay competitions.

Teaching aids like Models /PPT/ Charts, digital White Boards are used in the classrooms. Access to internet in the Library and downloading facilities of study materials are available for the teachers and students.

The timetable committee prepares the class timetables and accordingly HOD's allot departmental work. In turn every faculty members prepares teaching plans and also maintains individual record books.

Evaluation and assessment is done as per rules prescribed by the university and the college follows

semester pattern of examinations as prescribed by the university.

Information concerning time table, examination schedule, syllabi of the courses and various circulars issued by the university are displayed on the college notice board and the website of the college.

The faculty is trained to maintain the documents and records like attendance register, internal marks register, practical records, project work, reports of industrial tours and other tours and evaluation reports of tests and internal exams. The feedback reports are also preserved.

### 1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 11

#### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	02	01	03	05

File Description	Document
Details of the certificate/Diploma programs	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 7.14

#### 1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	0	01	0	0

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs

**offered during last five years**

**Response:** 99.23

1.2.1.1 How many new courses are introduced within the last five years

Response: 129

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**

**Response:** 60

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 3

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**

**Response:** 47.47

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
305	251	247	161	143

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

**1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum**

**Response:**

The under graduate and post graduate programs within the college represent a rich diversity of students whose needs are shaped and addressed by the various programs that are imbibed in the curriculum like Personality development. Environmental studies, computer fundamentals, innovation and creativity which the college runs thoroughly and passionately

The efforts have been made by the college to integrate the cross cutting issues by various measures.

<ul style="list-style-type: none"> <li>•</li> <li>■</li> </ul>	<p><b>Institutional Efforts</b></p> <ul style="list-style-type: none"> <li>• The college has allowed no such issues to happen.</li> </ul> <p>Movies ,Portraying gender related issues are exhibited to the students to create awareness.</p> <ul style="list-style-type: none"> <li>• Legal steps will be taken for sexual harassment issues but no such case has taken place so far.</li> <li>• Initiatives are taken for women empowerment.</li> <li>• Beti Bachoo and Beti Padhao campaigns.</li> <li>• The women cell of the college has organized lectures on women's rights and other specific gender issues on various occasions.</li> </ul> <p><b>Integration</b></p> <ul style="list-style-type: none"> <li>• The college also organizes guest lectures by experts, spiritual gurus and luminaries on topics like equality of women in society, empowerment of women, and progress of women in today's world, environmental crisis, water crisis to inculcate social, moral and ethical values among the students.</li> </ul>	
<p>Environmental Awareness</p>	<p>N S.S Unit and Students' welfare section have organized under various programmes in and around the vicinity.</p> <ul style="list-style-type: none"> <li>• Tree plantation.</li> <li>• Swachchata Bharat Abhiyan conducted at the campus and adopted villages.</li> <li>• Creating awareness about environmental pollution.</li> <li>• Rallies conducted to create awareness among students about conserving the environment.</li> <li>• Environmental study is another compulsory paper that creates awareness among students about global warming, deforestation, and depletion of natural resources.</li> </ul>	
<p>Human Rights</p>		

	<ul style="list-style-type: none"> <li>• Rights to education awareness program.</li> <li>• Enrolment of students in the voters list.</li> <li>• Grievance Redressal cell is acts promptly by complying the grievance found in the grievance box monthly and find the solution for the gri</li> <li>• Workshop conducted on Human rights.</li> <li>• Drive for students for obtaining Aadhaar Cards.</li> <li>• The students take very active part in various activities organized for course.</li> <li>• The students are encouraged to participate in debates, quizzes, group discussions, model preparation or chart presentations.</li> </ul>	
1.	<ul style="list-style-type: none"> <li>• UG programs B.B.A., B.B.A.(C.A.) and B.Sc.( Computer Science) in .M.SC.(Computer Science) are entirely based on computer knowl ICT.</li> <li>• Internet facility is available for students and teachers.</li> <li>• WI-FI facility is available on the campus of the college.</li> <li>• Teachers make use of teaching aids like power point presentation, o resources and scilab software.</li> <li>• Installation of smart boards.</li> </ul>	
Others	<p>Health Check-up</p> <p>Personality development course is taught as per the curriculum and also the experts in the industry are arranged to teach personal as well as professi to the students.</p> <ul style="list-style-type: none"> <li>• The college has various cells such as anti-ragging cell, student coun career guidance cell, sexual harassment redressal cell of which both students as well as the senior faculty are members</li> <li>• Blood Donation camps are organized every year.</li> </ul>	

- The college management through its interactions and actions also he  
sensitize the students on these cross cutting issues.

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 5

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 05

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 0

1.3.3.1 Number of students undertaking field projects or internships

Response: 00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise**

**A.Any 4 of the above**

**B.Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** A.Any 4 of the above

File Description	Document
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:**

**A. Feedback collected, analysed and action taken and feedback available on website**

**B. Feedback collected, analysed and action has been taken**

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.73

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	7	5	1	0

File Description	Document
List of students (other states and countries)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 70.84

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
259	276	265	205	186

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
300	308	368	368	368

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years



**Response:** 90.6

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
150	154	183	134	146

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**

**Response:**

The college has been established to give an opportunity to all eligible students to enhance their educational qualifications. Thus admission process is transparent without any bias with respect to caste, creed, religion, gender and socio-economic status of the aspirant. The normal practice followed is on first come first serve basis.

The first and foremost consideration for identifying slow and advanced learners is analysis of their results in the qualifying examination. Further, they are observed during the initial lectures and their interaction with the faculty wherein their aptitude is assessed. Also, their participation in class discussions, their performance in the tests and practical's are seen, along with their responses to questions in the class and the quality of their queries raised in the class. Evaluation of tutorials and assignments also help the teacher to classify the students.

To bring the slow learners up to a threshold level has always been the prime objective of this college. The slow learners are continuously monitored, encouraged and motivated. They are not ridiculed or discouraged but in fact given equal treatment. They are counseled regularly. They are given remedial teaching, extra classes, more attention, home assignments to improve their merit.

Advanced learners are given opportunities to represent the college in inter-collegiate competitions like debates, quizzes, seminars, conferences, project competitions and also the activities which take place in the college. They are also appointed as Monitors and nominated in various committees.

**2.2.2 Student - Full time teacher ratio**

**Response:** 38.07

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0

#### 2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

To improve the teaching – learning process and make it more student centric, the college Management, Principal and the Faculty are constantly striving to replace the practice of lecture method by methods like experiential learning, participative learning and problem solving methodologies.

The students are provided access to computers, internet, library, e-learning resources to evince their interest in self learning and referring to gain more knowledge, to find answers to the problems on the topics and become more inquisitive. This helps in a long way to make the students participative in the class. Also, presentations, group discussions and role plays are other participative methods employed.

Experiential learning is done through home assignments, projects, field work, study tours, internships, conducting and presenting papers in seminars, workshops and conferences. Organising and participating in cultural program, sports and extension activities also helps in experiential, participative and problem solving methodologies.

Case study methods of teaching and discussions in the class, lectures from experienced and highly acclaimed personalities who share their knowledge and practical experiences in guest lectures, seminars, conferences and workshops and interacting with them are participative, experiential and problem solving methodologies employed by the faculty for enhancing learning experiences.

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 100

#### 2.3.2.1 Number of teachers using ICT

**Response:** 15

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 38.07

#### 2.3.3.1 Number of mentors

Response: 15

### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

Due to the advancement in Information Technology and manufacture of user friendly computers, lap tops, and LCD's, as in other sectors so too in the field of education, today use of ICT has become common and also a necessity for teaching-learning.

In this college also, it is a common practice to bring about innovation and creativity in teaching-learning by use of ICT tools like LCD's, laptops for power point presentations and lectures and scilab software for mathematical visualization there by making the lectures more interesting and interactive. This method has replaced the traditional chalk and board method.

Also the innovative teaching learning methods adopted are – presentations of students, group discussions, role plays, case studies – discussion and presentation, paper presentation in conferences and seminars, debates and quizzes.

Creativity is learning is developed through problem solving during industrial tours, writing in magazines, newsletters, developing software programs, developing business ideas, organizing cultural, sports, scientific and extension activities.

The college to foster the creativity and innovativeness in students motivates them for betterment and makes available the resources and opportunities to do so. The students are encouraged to do brain storming for new ideas and are guided to bring into effect the new ideas.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 83.33

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 8.49

##### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	1	1	1	1

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

#### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 8.2

##### 2.4.3.1 Total experience of full-time teachers

Response: 123

#### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 0

##### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

##### 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

The norms and procedures of assessment of students for award of degrees and attainment of course outcomes are formulated by the Savitribai Phule Pune University to which this college is affiliated .For UG programs BBA, BBA(CA) semester pattern is followed and for each semester for each subject of total 100 marks, external exam conducted by SPPU carries 80 marks and internal exams/tests/tutorials conducted by the college carries 20 marks. The proportion of external and internal marks are set by the University.

For UG programs BSC(CS) semester pattern is followed and for each semester for each subject of total 50 marks, external exam conducted by SPPU carries 40 marks and internal exams/tests/tutorials conducted by the college carries 10 marks.

Similarly, for PG program MSc(C.S.) semester pattern is followed and for each semester for each subject of total 100 marks, external exam conducted by SPPU carries 50 marks and internal marks are 50 the modalities of the allotment is decided by the college.

Projects are a must for both UG and PG Programs. In this also, the internal evaluation carried out by the college by conducting Viva whereas the External examiners conduct viva to give the external viva marks.

The external papers are set by the University Likewise, the internal exam papers and modalities are set by the college. For B.B.A, B.B.A.(CA),B.Sc(CS),M.Sc.(CS) two mid semester exams are conducted. Apart from this, tests are conducted. Internal marks are also allotted on the basis of evaluation of class presentations and oral/viva exams. The college has an exam committee for continuous evaluation of students by conducting internal and external exams as scheduled. This committee decides the dates and modalities for conduct of internal exams and this is informed to the students in advance. The feedback is

given to the students after every evaluation with suggestions for improvement.

### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

#### Response:

The college is affiliated to SPPU which decides the dates of the external exams, the marks for the same as well as marks for the internals of each subject of each program. The papers for the External exams are also set by the University.

Accordingly the sets the semester end written question papers and also assesses the students during the semester on various tests, tutorials, presentations, assignments, practicals like model preparation, formulating business plans as per the course content.

The marks allotted for the courses are-

Course name	External (Maximum)	Internal (Maximum)	Total	Pattern
BBA	80	20	100	Semester
BBA(CA)	80	20	100	Semester
BSc(C.S.) I	80	20	100	Annual
BSc(C.S.) II & III	40	10	50	Semester
MSc(CS)	50	50	100	Semester
MCA(Commerce)	50	50	100	Semester

The dates of the tests, tutorials, presentations and mid-semesters exams are announced in advance and the syllabus is declared for the exams. The pattern of the paper for the mid-semester exam is based on the pattern of the University papers. The internal exams are conducted with strict invigilation and students have to write the answers on answer sheets provided by the college. The evaluation of the answer sheets as well as evaluation of the tests, assignments, tutorials is very transparent. There is no bias in the evaluation. The students are shown their marks to assure them of the evaluation done. Students are assessed continuously and every assessment is followed by guidance from teachers to student to improve their performance in the future assessments.

The final internal marks are checked by the HOD and if necessary by the Principal. The grievances regarding the marks are settled by a committee comprising the Principal, HOD, subject teacher and the CEO.

### 2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

#### Response:

Two institutions are involved in conduct of exams. The external exams are conducted in the college by the University. The University sets the papers and the evaluation is done by the University. The University has a well laid out procedure to deal with exam related grievances which is transparent, time-bound and efficient. The University has an Examination department headed by Controller of examinations who is assisted by competent and experienced staff. In cases where students feel that they have been given less marks than what they deserve, they can request for a photocopy of the paper to check whether the paper is correctly assessed. In case, the evaluation is found to be defective, the students are legally eligible by the university rules for the re-evaluation. They can also make a written request for the re-totaling of the marks within the stipulated time, after the declaration of the results along with a fee. The corrections in the final marks sheet can also be made by the student in written requisition which shall be addressed by the university as per the norms. The Controller of the examination makes the final decision with regards to exam related grievances at the university level. The college guides and assists the students for redressing their exam related grievances to the University and the entire process is completed in the college.

The college has an effective system to redress the grievances of the students for the matter related to internal assessment marks. The mechanism is transparent, time-bound and efficient. The college conducts internal exams in Answer sheets provided by the college before the end of every semester. The students are given the evaluated answer sheet back and the grievances with regard to marks are rectified immediately by the subject teacher. The internal marks are recorded in a format as per the norms of the university and college. The final internal marks are displayed on the notice board, before uploading them in the university portal to facilitate the students to know how much they would get as the internal marks when the final results are released. The students are free to approach the concerned subject teachers once the internal assessment marks are released. If they are not satisfied with the marks given to them. In case, the student is not satisfied by the teachers explanation, they can approach the HOD and if still their grievance persists they can approach the grievance redressal cell of the college where the Principal and committee members address his grievance.

#### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

##### **Response:**

Savitribai Phule Pune University, the affiliating University designs the academic calendar which contains details of tenure of the terms/semesters for all programs affiliated to it. The calendar specifies the starting and concluding dates of the terms/semesters for the academic year, the number of working days, all holidays, term end vacation days, examination schedules and syllabi spells out the number of teaching hours and tutorial hours.

The college prepares its own academic calendar taking into account the academic calendar of SPPU and syllabi completion in mind. It also contains in addition the various curricular, extracurricular and extension activities to be conducted in the academic year. The dates and schedules of term end/mid semester examinations, tests, tutorials, practical exams and dates of results and schedules of conference, seminars and workshops.

The continuous internal assessment and evaluation pattern for the undergraduate students is as follows: The timetable for each internal assessment is prepared well in advance as per the academic calendar schedule and mid semester exams are held in month of September and February every academic year The

subject teachers are given ample time to set the question papers as per the university norms. The internal assessment answer sheets are corrected within a short period of time and answer sheets are given back to students. Students are also assessed on the basis of seminars, assignments, practical all tests and projects. A seminar week is allotted for each department wherein the students are encouraged to participate on a topic of their choice. Students are encouraged to select topics for classroom presentation which falls out of the syllabus but related to the subject to help them gain additional knowledge.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

#### Response:

The university has specified the PO, CO, PSO for each program which clearly states the objectives and outcomes. The syllabus includes the learning outcomes. The students are informed about this at the time of commencement of the classes. Thus students and faculty members are made aware of the learning outcomes. The guidelines are circulated to all faculties and displayed on the notice board for the information of the students. Expected course outcomes of all courses are prepared and distributed to the students at the beginning of the academic year. Students are motivated towards course outcomes throughout the course of the program by the course teacher. The college runs the undergraduate and post graduate programs. The program outcomes are uploaded on the college website.

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

Continuous evaluation is done by the college to ascertain that it is on track regarding attainment of program outcomes, program specific outcomes and course outcomes.

The college in order to attain the program outcomes, program specific outcomes and course outcomes, designs and carry out its curricular, co- curricular and extension activities to attain the best outcomes.

Meticulous designing of the Academic calendar, time table, teaching plan and executions according to them helps attaining stated program, program specific and course outcomes.

Academic outcomes are evaluated through interactions in the class, tests, assignments, tutorials, projects, practical, internship reports, oral and written examinations. Teaching- learning outcomes are evaluated through feedbacks taken from students as well as feedback of the students received from the industries and parents. At the end of each semester students' performance in tests and exams are analysed and steps are taken to bring the weak students to an appropriate level.

To bring about an all round development in students, they are nominated on various committees, involved in number of extension and extra-curricular activities and their performance is monitored on a regular



basis.

The Management motivates the Principal and Faculty of this college to inspire, counsel and mentor the students on a continuous basis to attain the stated outcomes.

### 2.6.3 Average pass percentage of Students

**Response:** 57.45

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 81

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 141

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.96

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description**

**Document**

List of project and grant details

[View Document](#)

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response:** 0

3.1.2.1 Number of teachers recognised as research guides

Response: 00

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 38

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:**

This college has created an ecosystem wherein faculty and students are encouraged to be inquisitive and bring forth new ideas and also try out innovative methods.

One of the initiative is teaching through case studies. This pedagogy helps in simulation of real life situations in the class and the students brainstorm to give innovative solutions to the problems in the cases.

Projects are prepared by students after studying some aspects of an industry in some functional area/s and give suggestions for improvement. The college encourages to undertake the projects and the students are guided by the faculty. This results in developing the analytical skills of the students.

Organization of Industrial visits is another initiative taken by the college which helps students to study thoroughly the working of an industry from their specialization point of view and then suggest innovative ideas for betterment.

The College encourages students to carry out research in their respective fields and investigate new findings by recording them in research papers.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 0

#### 3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	0

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

**Response:** No

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

**Response:** Yes

### 3.3.3 Number of Ph.D.s awarded per teacher during the last five years

**Response:** 4

#### 3.3.3.1 How many Ph.Ds awarded within last five years

**Response:** 4

#### 3.3.3.2 Number of teachers recognized as guides during the last five years

**Response:** 01

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>

### 3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response:** 0.29

#### 3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

### 3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Response:** 0.79

#### 3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	0	0	4

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

##### Response:

The mission of this college is to empower the underprivileged students through higher education. The philosophy of the Trust is to uplift the students belonging to economically weaker sections of the society by educating them thereby bringing a knowledgeable and prosperous society.

Thus as an outcome of this, the college always strives to upgrade the neighborhood community through students' extension activities. First of all the students are sensitized to social issues, made responsive to social issues through lectures by eminent personalities on various critical issues related to environment, health, cleanliness, pollution, water crisis, plastic ban etc. The Principal along with the Faculty endeavor to instill social responsiveness attitude in the students by means of interactions and actions.

During the last five years the students have been encouraged to participate in the following activities: Tree plantation, cleanliness drives on the lines of Swacchh Bharat Abhiyan, Blood donation camps, Road Safety, Save The Girl Child, Fire Safety Workshop, I will Vote, Police Mitra in Ganesh Festival, Involvement in pilgrimage, Street Play on burning issues, Nirbhay Kanya Abhiyan, Earn and Learn Scheme, disaster management and rallies spreading messages of social relevance.

The NSS (National Service Scheme) conducts winter camps in the adopted villages for 07 days which help volunteers to understand rural culture and address on aspects of health, hygiene, and ill effects of unscientific rituals and superstitious beliefs.

Nationally Important days like 15th August Independence Day, 26th January Republic day and 1st May Maharashtra foundation day are celebrated every year to instill a sense of patriotism among students and develop them into good citizens with a sense of responsibility of contributing to the betterment of the society. Anniversaries of great Indian social reformers, philosophers and saints are also celebrated.

#### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response: 0**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description**

**Document**

Number of awards for extension activities in last 5 years

[View Document](#)

**3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years**

**Response: 40**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	08	08	07	08

**File Description**

**Document**

Number of extension and outreach programs conducted with industry,community etc for the last five years

[View Document](#)

**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years**

**Response: 71.24**

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
384	350	310	312	252

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response: 53**

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	08	05	09	05

File Description	Document
Number of Collaborative activities for research, faculty etc	<a href="#">View Document</a>

#### 3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

**Response: 8**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	01	01	01

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

NAAC



## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The college has sufficient space for all academic, administrative, co-curricular and extra-curricular activities. The college campus is spread over 0.5 acres. The college building has three floors. All the UG and PG programs are accommodated in this building.

The following are the Academic Infrastructure Facilities.

○	Particulars	■
1.	Class rooms with Furniture	11(including 8 Smart Classrooms)
1.	Computer Laboratories	1.
1.	Electronics Lab	1.
1.	Principal's chamber	1.
1.	Administrative block	1.
1.	IQAC room	1.
1.	Chairman office	1.
•		
1.	Examination control room	1.
1.	Faculty room	1.
1.	Ladies common room	1.
1.	Conference Hall	1.
1.	Multipurpose Hall	1.

1.	Computers with LAN	1.
1.	Internet Connectivity	20 Mbps
	Wi-Fi & BSNL	
1.	Printers Reprographic Machines.	1. 2.
1.	Laptops	1.
1.	UPS	2 KVA
1.	NSS office	1.
1.	SDO office	1.
1.	Boys Hostel	25 Seats
1.	CCTV	16 cameras

#### 4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

##### Response:

In the college, for overall development of students, along with academic activities the students are encouraged to take part in intercollegiate and inter group sports events organized by the board of sports and physical education of Savitribai Phule Pune University and Pune city zonal sports committee. The college provides kits, coaches, traveling and dearness allowance to the participating students. The college has playground which comprises kho-kho, volley ball, Kabbadi and Badminton. The College hires playground for other activities like cricket, football, basketball and hand ball from nearby institutions. Indoor events like chess, carom, yoga and table tennis are organized in the college itself. International Yoga day is celebrated on 21st June every year. Students, teaching and non-teaching staff reap the benefit of Yoga.

Induction program, fresher's party, traditional days, farewell functions, youth festival and annual social gathering are organized in the college. The general functions are conducted on the open space of the college and particular functions are organized in the multipurpose hall which accommodates 250 seating capacity, spacious stage and audio visual systems.

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 75

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

**Response:** 9

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 7.31

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
11.76	3.66	1.10	3.71	0.12

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The well maintained college library is enriched with reference and test books. The library has been automated by the Auto Lib software .This software consists of various modules on acquisition, cataloguing, circulation, serials control and bulk SMS facilities. Online Public Access Cataloguing (OPAC) facility is made available through Library Management Software to know the bibliographical details about the collections. Three computers are made available in the library for OPAC facility. It is a Web OPAC user from any location can search the library collection by giving Titles, Authors, and domain.

This software enables the librarian to issue, renew books and maintain the database of books, journals, periodicals, data of students and faculty who utilize the library resources. The ILMS assists faculty and students in various activities such as 1) Reference services 2) Reprographic Services 3) Book Bank Services 4) Digital Library services 5) Learning Resources Services 6) Access to previous years Question papers 7) E-Books Services Report of best projects carried out by the students 8) Access to curricula of all the programs.

The college has a central Library and three departmental libraries. The reading room is well furnished to accommodate 50 students at a time and provides conducive environment for study. All new arrivals of books and journals are displayed on separate stands and racks.

A log book is maintained for students and faculty. They are also required to sign and note the time of entry and exit. CCTV cameras are installed in the library for strict surveillance. Facilities available No. of computers 03, No of printers 01, Bar Code Printer 01, Bar Code Scanner 01, Reprographic Machine 01, Internet Bandwidth:20 Mbps.

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

As per the syllabi of various courses and number of students, the college has made provision for the text books and reference books for the students and faculty. The new books are added every year as per the requirement and norms. Journals, magazines and periodicals are also subscribed for updating latest relevant knowledge.

E – Journals and e-books are made available for computer savvy students and faculty in this era of ICT developments.

The college makes budgetary provisions, approximately Rs.1,00,000 for procuring new books and rare books, manuscripts and special reports.

The details about the rare books, manuscripts and special reports are as follows.

Sr. No.	Name of the Books	Publisher	Author(s)	Year of purchase	No.
1	Indias struggle for Independence	Prhguin Group	Chendra/Bipan	2008	1
2	Mahantechya Dishene	Jaico Pub.	Sharma R.	2008	1
3	Jagtik Shreshthata -Swapna aani Vastav	Diamond Pub.	Kalokhe Satish	2008	1
4	Alipta Drushtikonatun	Diamond Pub.	Chidambaran P.	2008	1
5	J.R.D. -Ek Chaturutra Manus	Mehata Pub.	Vilson Pol.	2008	1
6	Mother Teresa: Pratimachya Palikade	Mehata Pub.	Seba Anna	2008	1
7	Jack: Straight From The Gut	Diamond Pub.	Wich Jack	2008	1
8	Magic The Thinking Big	Mehata Pub.	Shvarthz David	2008	1
9	wings of Fire	Universities Press	Kalam Abdul	2008	1
10	Thought Leaders	Mehata Pub	Pandit Shreenivas	2008	1
11	Pracharya Hemchandra Dharmadhikari Yanchye Tatvik	Prabodhan Prakashan	Kumbhar N.	2008	1
12	Great Speakers Arent Born	Pustak Mahal Pub.	Kops George/WorthRichard	2009	1
13	Become Successful Speakar	Pustak Mahal Pub.	Aslett Don.	2009	1
14	Don in The Jungal	Nirali Prakashan	Patil M.	2009	1
15	How to Develop Self Confidence	Mc Graw Hill	Cornegie Dale	2009	1
16	Steve Jobs	Diamond Pub.	Salunkhe V.	2009	1
17	Prachin Bhartacha Itihas	Aruna Prakashan	Rathod	2012	1

			B./Chavan P.		
18	History Of Principals of Literary Criticism	Rama Brothers pub.	Tilak R.	2013	1
19	Khoj	Tejdnyan Pub.	Parkhi T.	2013	1
20	Yogi Kathamrut	Yogada Satsang Society	Yoganand P.	2014	3
21	Marm Yashaya Siddhantache	Jaico Pub.	Hill Nepolian	2017	1
22	Postmodernism	Macmillan Pub.	Hart K.	2012	1
23	Travels in The Himalayas	Nirali pub.	Patil M.	2011	1
24	Business Maharaje	Mehata Pub.	Piramal G.	2008	1
25	Monk Who Sold His Ferriari	Jaico Pub.	Sharma R.	2008	1
26	Tan	Diamond Pub.	Joshi V.	2008	1
27	Khare khure Idols	Diamond Pub.	Kulkarni S.	2008	1
28	Inner Magic	Vikas Pub.	Sirshree	2013	1

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 0.56

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.167	0.037	0.387	0.827	0.4037

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

**Response:** No

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 11.09

4.2.6.1 Average number of teachers and students using library per day over last one year

**Response:** 65

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The college, in order to innovate the teaching-learning process and make it more interesting, participative and responsive has good IT facilities. With rapid technological development in the fields of computer and IT, and with more and more applications being devised for excellent teaching-learning, the college also keeps updating the facilities to keep up with the competitive requirements.

The computer Lab has 70 computers connected by LAN. For ensuring continuous usage, UPS is available. Broadband connection for internet usage is available.

The college campus is WI-FI enabled. Students and faculty members can access Wi-Fi anywhere on the campus to gain additional information, carry out research activities, and download information related to the curriculum.

#### 4.3.2 Student - Computer ratio

**Response:** 8.78

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line) ≥50 MBPS

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response: 5-20 MBPS**

File Description	Document
Any additional information	<a href="#">View Document</a>

**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**

**Response: No**

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years**

**Response: 3.58**

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.6520	1.3929	0.7152	1.5449	1.5045

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

To create a healthy environment for excellent delivery of the learning process the physical environment has to be kept in good condition and that is what this college believes in.

The class rooms are cleaned regularly and there are persons earmarked for this purpose.

The labs have attendants who keep all the labs inclusive of furniture equipments etc clean on a regular basis. Same is the case with other rooms, halls and corridors which are also taken care of.

The maintenance of equipment, furniture and fixtures are outsourced to agencies that make regular visits and checkups as also preventive and breakdown maintenance.

The library is kept dust free and the books are well maintained. The old books which are of use are sent for binding at the end of the year.

The indoor sports equipments are well maintained and replenished when worn out or lost.



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 41.98

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
205	188	222	195	138

#### File Description

#### Document

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0.81

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	0	7	5	0

#### 5.1.3 Number of capability enhancement and development schemes –

- 1.For competitive examinations
- 2.Career counselling
- 3.Soft skill development
- 4.Remedial coaching
- 5.Language lab
- 6.Bridge courses
- 7.Yoga and meditation
- 8.Personal Counselling

**A. 7 or more of the above**

**B. Any 6 of the above**

**C. Any 5 of the above**

**D. Any 4 of the above**

**Response:** A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>

#### **5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 83.52

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
431	414	450	320	287

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

#### **5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**

**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	<a href="#">View Document</a>

### 5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 18.92

#### 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	10	06	30	06

File Description	Document
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 9.88

#### 5.2.2.1 Number of outgoing students progressing to higher education

**Response:** 08

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response: 0**

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description**

**Document**

Number of students qualifying in state/ national/ international level examinations during the last five years

[View Document](#)

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 0**

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description**

**Document**

Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years

[View Document](#)

### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

#### Response:

It has always been a practice of the colleges to have Class representatives (CR), University Representative (UR) and class committees. As per Maharashtra Public University Act 2016 now it has become mandatory to have students on various committees constituted by the college. And thus students have been nominated in academic and development committees apart from regular committees of students like sports, cultural, student development and NSS etc.

In this college, each class has a class representative and they collectively constitute the students council and from amongst them, and Secretary of the student council is selected. Student council is involved in solving student's problems and also giving suggestions on various activities to improve the quality and quantity of the activities for the better outcome from the college.

Internal Quality Assurance Cell (IQAC) – NAAC has recommended inclusion of a students on IQAC cell which recommend and review various programs for the qualitative and quantitative improvement of the college.

The College Development Committee (CDC) is a statutory body stipulated by Maharashtra Public University Act 2016 in which it is mandatory to nominate an alumnus. Most of the academic and administrative decisions regarding functioning of the college are taken by this committee.

National Service Scheme (NSS) is a statutory body recommended by the affiliated University which is involved in extension and community development activities.

Sports/cultural Committees – The students of these committees organize and manage all sports and cultural related activities of the college.

Other committees – Students are also members of other committees like anti-ragging, prevention of sexual harassment committee, placement cell, grievance redressal cell, student development cell where they give suggestions.

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

#### Response: 7.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	08	08	07	06

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Response:

The college has functional alumni association since 2013. The alumnus has been helping the college in a number of ways. Alumni meets are conducted every year.

The alumni help the college in academic, co – curricular, extension, sports and cultural activities. They come as resource persons or give references of resource persons for guest lectures, workshops and seminars, etc. They also help in organization of sports and cultural activities through their contacts in these fields as well as contributing themselves providing training and choreographing.

They also help in placements of the students in their organizations as well as organizations they have contacts in.

They also help in organizing industrial tours and arranging internships for the M.Sc. (Computer Science) students. They also give opportunities to BBA and BBA (C.A.) students to carry out projects. During the last five years the alumni association has contributed amount of Rs. 1,50,000/- as a donation to the development of the college.

### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** 1 Lakh - 3 Lakhs

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response: 5**

#### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

##### Response:

The vision and mission of the institution as formulated by the Management are as follows.

##### Mission –

Introduction of Information and Communication Technology (ICT) based Teaching and Scientific evaluation methods and introduction of new teaching methods other than classroom teaching to make all students and faculty members' regular and habitual users of ICT.

##### Vision-

The vision of BSPM's Jaikranti College of Computer Science and Management Studies is to make quality higher education accessible to the marginalized sections of students and to refine their skills by imbibing value based culture and contribute to holistic development of the students and make the college a center of excellence in higher learning.

The mission and vision of the college, as is evident, have been propounded to develop the society and nation through well-educated and holistically development of the students. Thus all activities and programs are planned and implemented with a student centric approach.

The vision and mission sets the directions for teaching- learning and evaluation and administrative activities. The management comprising the Trustees take all major decisions in the Governing body which is the highest body regarding fulfillment of the stated vision and mission of the college. It also takes decisions periodically regarding various aspects of functioning of the college, augmentation of infrastructure, appointment of Principal, Faculty and staff. It gives permission to introduce new programs in the college and also makes the necessary provisions for the same. It takes decisions on employees related matters like welfare schemes, promotions, training and incentives.

The president of Bharat Shikshan Prasarak Mandal is a ex-office president of the college development committee. Secretary and one or two trustees are the members of the college development committee. Principal is a Member- Secretary of college development committee. The principal takes all academic, administrative decisions regarding functioning of the existing courses as also regarding improvements to be made. In this committee the budget is passed and audited accounts of previous year are discussed and approved. The Management takes a keen interest in the various issues taken up in this committee, provides suggestions and advice, sanctions a number of proposals and some major issues are taken up in the governing body and ratified by the governing body.



Thus, the leadership is closely associated with the administration and governance of the College to meet the demands of the students.

### **6.1.2 The institution practices decentralization and participative management**

#### **Response:**

The college is affiliated to Savitribai Phule Pune University, Pune. The principal delegates authority to the Heads of the Departments to conduct departmental activities such as allocation of the work load and timetable, subject allocation, internal examinations, evaluation of answer books, recommendation for purchases of library books, computers and equipment.

The principal takes major decisions regarding infrastructure, faculty, programs, scholarships, fee concession for deserving and needy students, appeals to alumni associations and make good rapport with philanthropist for funds rising.

There are committees like time-table committee, admission committee, sports and cultural committee, grievances committee, placement committee, examinations committee, IQAC cell, purchase committee, anti-ragging committee, sexual harassment redressal committee and NSS Committee which have faculty, staff and students as members where decisions are taken collectively.

## **6.2 Strategy Development and Deployment**

### **6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution**

#### **Response:**

The college develops plans to comply with the broad guidelines issued by the affiliated university, University Grants Commission and the government from time to time from the successful conduct of academic programs. The college development committee is the supreme planning body of the college which discusses and develops the college plans to match the objectives of the university, UGC and government.

The Management of the college is of the firm view that to make available job oriented certificate courses to the students free of cost. During the last five years 25 job oriented certificate courses have been completed and 1091 students reaped the benefits.

For this the college has developed a perspective plan the salient features of which are as follows

To strengthen infrastructural facilities and amenities.

To procure both books, journals and periodicals for library.

To enhance ICT facilities.

To make available post matric scholarships to SC/ ST students.

To avail college scholarship to deserving students.

To introduce more certificate courses under autonomy.

To introduce new programs / courses

To motivate the faculty to participate in orientation courses, refresher courses,  
faculty development programs, seminars, conferences and symposia.

To motivate the faculty to undertake minor and major research projects from  
affiliated university, and UGC.

To organize sports events, cultural events and extension activities frequently in  
the college.

To organize State, National and International level seminars and conferences and  
obtain funds from the funding agencies.

To organize quality initiative programs through the IQAC Cell.

#### **6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

##### **Response:**

Bharat Shikshan Prasarak Mandal, Latur, Maharashtra is a registered institution under Societies registration rules Act. 1860 and Public Charitable trust Act. 1950. It has a general body consisting of ordinary members, President, Vice-President, Secretary, Joint-Secretary and treasurer. The organizational setup is as follows.

Governing Body – comprises members and has a President, Vice-President, and Secretary, Joint Secretary, Treasurer and members. This is the apex body and takes all major decisions regarding the college. The college was started on the decision taken in the Governing Body. The Mission and Vision of the college have been decided in the Governing Body. The programs offered and additions of further programs are decided by the Governing Body. The provision of infrastructure and faculty is taken care by Governing Body. The Governing Body ratifies the decisions taken in the College Development Committee. Any additional fund needed to fulfill the requirements which is over and above the income is met by a decision

in the Governing Body.

College Development Committee (CDC) – The CDC comprises President/Secretary of the Trust, four local members from the fields of education, industry, research and social service of whom at least one shall be alumnus, Principal, representatives of teaching and non-teaching staff and students. The decisions pertaining to the working of the college are taken by the CDC. The CDC performs the following functions: approval to the budget estimates, appointment of teaching and non-teaching staff, development of infrastructure, purchase of books, equipment, computers, furniture and introduction of new programs and job oriented courses.

The college follows Statues Governing Terms and Conditions of Service of Teachers appointed in the University/Colleges and Institutions conducted by the University/Affiliated Colleges/Constituent Colleges/ Recognized Institutions of the Savitribai Phule Pune University. The Statues include rules and regulations of the college in addition to rules regarding leaves, duties, promotions, resignation, termination, grievance redressal mechanism and code of conduct.

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

**Response:** A. All 5 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

**Response:**

The major issues discussed during the last meeting were as follows

Sr. No.	Name of the committee	Date of the meeting	Resolution passed	Implemented
1	College Development Committee	27/03/2017	Allocation of funds for purchases of books, equipment and computers.	Work done resolution.
2	Admission Committee	15/04/2017	To increase admission strength to six hundred during 2018- 19.	Major steps to increase strength.
3	Library Advisory Committee	20/06/2017	Automation of library and purchase of the books and furniture.	AutoLib s purchased. of Rs. 1 purchased.
4	Sports and Cultural Committee	06/07/2017	To send teams for intercollege sports competitions, arrange induction program for freshers and send team for Purushottam Karandak state level drama competition. To organise annual social gathering event.	Teams we participation Wrestling, Kabbadi, Cricket and Karandak co Induction annual soci birth anni social ref national fe organised every year.
5	Anti-ragging Committee	10/07/2017	Organise counselling sessions for ragging free environment of the college.	The princip the students free environ college.
6	Student Welfare Committee	17/07/2017	To implement all the schemes of Board of Students Welfare, SPPU Pune.	Proposals w and submit of Studen SPPU Pune assistance. were sanction lakh receive 2017-18.
7	Examination Committee	21/07/2017	First year examination results should be declared within 30 days.	Papers were time and declared wit
8	Internal Quality Assurance cell	27/07/2017	Constitution of IQAC cell and advised the college to get assessed and	IQAC cell e per NAAC and asses

			accredited from NAAC.	accreditation initiated.
9	Scholarship Committee	05/08/2017	Organise counselling sessions for filling scholarship forms.	Counselling were organi
10	Sexual harassment redressal Cell	12/08/2017	Strengthen the activities of the cell.	Lectures, w interactive s arranged for
11	Placement Cell	12/12/2017	Make attempt to increase the number of placements of the students.	Several con contacted a for to hol camps on th

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

##### Response:

The welfare schemes available for teaching and non-teaching staff are as follows.

Advance facility is made available, Employees' provident fund as per rules is introduced, computer awareness training programs are frequently organized, faculty and staff members are sent for various workshops, seminars, conferences and training programs, Registration fees, TA and DA are born by the college. Medical leaves, casual leaves, compensatory off and duty leaves facilities are provided as per the affiliated university statutes. Felicitation of the employees takes place on their achievements. Library and laboratory facilities are provided for research work.

The college has a social objective towards its employees, hence tries to keep the employees satisfied by giving them salary and perquisites on time as per the norms.

#### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 23.85

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	2	2	2	3

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 4.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	4	4	5

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

**Response:** 0

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

**Response:**

Appraisal system/policy for teaching staff:

The college follows the Performance Based Assessment System (PBAS) of UGC as prescribed in its regulation in June 2009. Savitribai Phule Pune University has developed its Academic Performance Indicators (API) which is based on Performance Based Assessment System (PBAS) of UGC.

The college IQAC addresses all the issues related to appraisal of the staff and regularly evaluated it and then forwards it to the university authority for the final validations of API scores.

Appraisal for teaching staff is carried out every year by analysis of self-appraisal form filled by the staff. The staff members have to submit the following information to the IQAC of the college.

Subjects taught, practical conducted, teaching pedagogy, use of ICT, lectures plan, analysis of results of subjects taught, research papers presented in national and international conferences, awards/recognitions received, examination related work done, enhancement of qualifications, number of committees in which nominated and contributed, inter-personal relations with other staff members, discipline, additional duties undertaken, administrative responsibilities undertaken, co-curriculum, extension and professional development related activities performed and NAAC work carried out.

The non-teaching staff is appraised based on their work done throughout the year and responsibilities fulfilled like administration, examination, accounts, regulatory bodies related work, dealings with students and solving students' problems. They are appraised on a continuous basis by direct observation and reviews of their work.

## **6.4 Financial Management and Resource Mobilization**

### **6.4.1 Institution conducts internal and external financial audits regularly**

**Response:**

The college conducts internal and external financial audit regularly. At the end of every financial year, the income and expenditure Account and balance sheet are prepared. The accounts are checked regularly by the principal. Ledgers and Stocks registers have also been maintained and audited by the internal auditor appointed by the college. The external audit is done by C.A. R. R. Tapadia, Latur. He submits audit reports and audited financial statements to the college. Necessary compliance is done by the college from time to time.

### **6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

The college is working under the control and supervision of Bharat Shikshan Prasarak Mandal, Latur. The mandal (trust) has a systematic policy for mobilisation of funds and insure the optimal utilisation of resources, which ensures that every year the budget is prepared well in advance after taking into consideration the requirements. The financial resources and needs of the college are taken into account while preparing and presenting the annual budget.

The college is self-financing and affiliated to Savitribai Phule Pune University. The college does not get any grants from central and state Government. The main source of funds is admission fees received from the students.

Other sources of funds are donations received from Alumni and philanthropists who contribute to meet the requirements whenever the needs arise. The college had submitted a proposal through Savitribai Phule Pune University to UGC for inclusion of college under section 2(f) and 12(B) of the UGC act 1956. The UGC has suggested some minor correction in the proposal. Hence the revised proposal has been submitted to UGC.

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

#### Response:

The Internal Quality Assurance Cell (IQAC) since its formation (July 2017) has been actively involved in bringing about qualitative & quantitative improvements in the academic, administrative, co-curricular and extra-curricular activities of the college.



The IQAC Cell has contributed the improvements in academic activities in the following ways.

1. Making the teaching-learning and evaluation process more interactive.
2. Strengthening Continuous internal evaluation system.
3. Increasing the new job oriented certificate courses.
4. Promoting Use of ICT in teaching learning.
5. Organizing conferences and seminars on recent trends.

The improvements in administration have taken place as follows.

- 1) ERP software is being used for efficient administration.
- 2) Installed CCTVs for safety and security of the students, staff, laboratories and library
- 3) Developed mechanism for resolving students problems in short time.

The improvements in extracurricular activities have been made as follows -

- 1) Involved more students and faculty members in community development activities.
- 2) Lectures by experts on environmental and gender sensitive issues are being organized.
- 3) Involvement of all students of the college in swacchh Bharat mission.

#### **6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

##### **Response:**

All quality initiatives of the college are now entrusted to IQAC a body which is set up as per the guidelines of the NAAC. The members of this cell include Principal , two administrative officers, Seven teachers, One member from the Management, One nominees each from local society, Students and Alumni, One nominees from Industry and the coordinator.

To improve the teaching learning process, decision to appoint qualified faculty members was taken and has been implemented. Also, it was decided in the IQAC meeting to increase the placement cell activities and steps have been taken accordingly. Teachers were encouraged to make more use of ICT in teaching learning process. Measures to increase the admissions, examination results and students daily attendance were discussed and measures have been carried out.

#### **6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**

**Response:** 0.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
- 2.Academic Administrative Audit (AAA) and initiation of follow up action
- 3.Participation in NIRF
- 4.ISO Certification
- 5.NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

**Response:**

The college which was started in 2008 with 2 under graduate programs and 35 students. At present it is running 3 undergraduate courses and 2 Post graduate courses with 605 students.

In the last five years lots of initiatives were taken. The developments/incremental improvements have been indicated by the following activities and facts.

25 job oriented Certificate Courses were conducted on Tally, MS office, Research Methodology, Web Page Designing, Environmental Education, Entrepreneurship Development, Communicative & Soft Skills etc.

Bridge and Remedial teaching were conducted for slow learners every year.

Increase in number of qualified faculty members.

Increase in number of students placed for employment.

Increase in extension activities and extracurricular activities

Increase in number of books in the library.

Increase in number of computers in the computer Labs and office.

Increase in donations from alumni and philanthropists.

Increase in scholarships from Government and college to the students.

Increase in university examination results.

Increase in number of conferences and seminars organized by the college.

Increase in number of locational advantages activities under taken by the college.

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 30

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
08	07	06	05	04

#### File Description

#### Document

List of gender equity promotion programs organized by the institution

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

The college has devised some fundamental principles and core values around which the employee's behavior is directed. One such principle is gender equality and equal opportunities for girl students. The college through its actions and interactions emphasis on respect for girl students. Not a single case of gender bias or discrimination has been reported so far. The message is loud and clear that sexual harassment cases will be dealt with the strictest punishment. The college periodically arranges lectures, counseling sessions, workshops on women empowerment, personality development, self-defense and gender sensitive issues.

Further, it has constituted committees like Grievance redressal, Anti-ragging and sexual harassment redressal cell where cases of sexual harassment are dealt with.

The college campus has been made safe and secure for all girl students by installing CCTV cameras and also hiring security guards.

Girl students have been regularly counseled by women faculty and professional counselors. Savitribai Phule Pune University provides funds for organizing counseling sessions for the girl students.

The college has made provision for common room for girl students. The common room has facilities such as chairs, tables, bed, first aid box, newspapers, magazines, mirrors, combs and other amenities.

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 72.73

#### 7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

**Response:** 120

#### 7.1.3.2 Total annual power requirement (in KWH)

**Response:** 165

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 31.89

#### 7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

**Response:** 1800

#### 7.1.4.2 Annual lighting power requirement (in KWH)

**Response:** 5645

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

**Response:**

The social objective of the Management of this college is development of the nation and society through its well educated students. The college considering the magnanimous proportions environmental issues has assumed, not only educates its faculty and students on these issues but also make them follow good practices regarding environmental issues.

Solid waste management is done by segregating into bio-degradable and non-bio-degradable waste and putting them into their respective bins for collection by Pune Municipal Corporation employees for further processing.

Use of plastics is totally banned on the campus of the college as per the decision of the Government of Maharashtra.

Drainage water and bathroom waste water is drained in pipes which are connected to drainage pipes of Pune Municipal Corporation.

Old computers and other electronic gadgets and equipment are sold to scrap dealers dealing with e-waste material.

#### **7.1.6 Rain water harvesting structures and utilization in the campus**

##### **Response:**

The college has undertaken the Rain Water Harvesting project aimed at transformation of campus from dependency to sustainability with respect to water resources. Realizing the need for rain water harvesting to recharge the ground water level, the college has decided to lead from the front by installing the system on the building by spending Rs. 1 lakh. Rooftop (approximately 5500 sq.ft.) rain water harvesting project has been finalized and implemented.

An inspection of one bore well in the campus is undertaken to determine depth and channeling for their utility in the replenishment of groundwater table. Specific problem areas in need of ground water recharge have been earmarked.

#### **7.1.7 Green Practices**

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

##### **Response:**

The college is located very close to Katraj Bus depot, Pune Mahanagar Parivahan Mahamandal Limited

(PMPML) bus terminus, from where bus services are available. The college is about 50 meters away from this depot. Since such an excellent and convenient commuting facility is available for staff and students coming from all parts of Pune district, the college advises the staff and students to avail this facility, which most of them have been using to the maximum extent.

Students and staff staying in the vicinity and nearby places come by walk and the use of own vehicles is kept to a minimum. The PMPML also has in its fleet, buses only for women. This option is availed by the girls and lady staff of this college.

Some students also come by bicycles and the college timings are so arranged that the concentration of traffic is low at both the commencement and ending of the classes thus making it safe for the students.

#### **7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**

**Response:** 0.55

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.2	0.20	0.2	0.2	0.2

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

#### **7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

- 1.Physical facilities**
- 2.Provision for lift**
- 3.Ramp / Rails**
- 4.Braille Software/facilities**
- 5.Rest Rooms**
- 6.Scribes for examination**
- 7.Special skill development for differently abled students**
- 8.Any other similar facility (Specify)**

**A. 7 and more of the above**

**B. At least 6 of the above**

**C. At least 4 of the above**

**D. At least 2 of the above**

**Response:** D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**

**Response:** 2

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	00	00	01

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

**Response:** 10

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

**7.1.12**

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**



**Response:** Yes

**7.1.13 Display of core values in the institution and on its website**

**Response:** Yes

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Response:** Yes

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Response:** Yes

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response:** 23

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	05	05	03	04

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

### **7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

#### **Response:**

To imbibe a patriotic spirit and a love for the nation, to show respect and gratitude to the great Indians who have fought in the freedom struggle, to honor great personalities who have made significant contributions in their fields for the development of the nation, and to pass on the rich culture and heritage of our country to future generations, our college organizes national festivals and birth/ death anniversaries of great Indian personalities.

The following programs are organized religiously by the college every year.

**Independence Day:** The College celebrates every year on 15th August with flag hoisting followed by national anthem, patriotic songs and lecture by the principal.

**Republic Day:** The College celebrates the Republic Day every year on the 26th of January, when Constitution of India came into force. On this day also national flag is hoisted followed by national anthem, patriotic songs and lecture by the principal.

**Maharashtra day:** The College celebrates every year on 1st May to pay tributes to the founders of this great state. On this day also national flag is hoisted followed by national anthem, patriotic songs and lecture by the Principal.

**Mahatma Gandhi Jayanthi:** The College celebrates Mahatma Gandhi Jayanti every year on 2nd October to mark the birth anniversary of Mahatma Gandhi. Gandhi is also popularly known as the Father of our Nation. The principles of truth, non-violence and honesty are remembered and widely publicized among the students of the college.

**Ambedkar Jayanti:** The College celebrates Dr. Bababsaheb Ambedkar Jayanti every year on 14th April to pay tributes to the architect of Indian constitution and for spreading his message of equality, liberty and justice.

### **7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

#### **Response:**

The college was established with the objective of giving an opportunity to all eligible students to enhance their qualifications and in the process serving the society by developing good citizens having the right values, morals and ethics and attitude for working for the betterment of the society. The college brings forth these objectives by maintaining transparency in academic, financial, administrative and auxiliary functions.

**Academic functions –** Academic activities including admissions, teaching-learning, evaluation, extra-curricular and extension are carried out with meticulous planning and fullest dedication to achieve the best

outcomes. All efforts are student-centric and hence there is no possibility of any malpractices, bias, favoritism or spitefulness. All the academic activities are open to scrutiny, reviews and rectifications.

**Financial functions** – All the financial transactions take place in a fair and transparent manner with no shady deals. Every transaction is recorded in the books of accounts which are audited by Chartered Accountant. Receipts are given for amounts received and payments are made by crossed cheques and NEFT. Purchases are done by a committee. Internal audit is done twice a year and final audit for the financial year is done by a Chartered Accountant.

**Administrative functions** – All administrative works are carried out as per the norms laid down by Savitribai Phule Pune University and Government of Maharashtra. The recruitment of faculty and staff is done as per the provisions made in the Maharashtra Public University Act, 2016. All works related to the municipal Corporation authorities and agencies providing facilities are done as per the rules and procedures. Welfare measures of teaching and non-teaching staff are carried out.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

##### Best Practice-1

#### 1. Title of the Practice

Effective Implementation of post-matric scholarships for students belonging to scheduled caste and scheduled tribe categories.

#### 1. Objectives of the practice.

The objective of the scheme is to provide financial assistance to the students belonging to scheduled caste and scheduled tribe students studying at post matriculation stage to enable them to complete their higher education. The students and faculty members of the college get an opportunity to interact with State /Central Governments administration regarding scope, eligibility, distribution, rate of scholarship and selection procedure of SC / ST post-matric scholarships.

#### 1. The context

The scholarship includes Maintenance allowance, Reimbursement of compulsory non-refundable fees, Study tour charges, Book bank facility for specified programs and additional allowance for students with disabilities for the complete duration of the programs. Compulsory non-refundable fee charged by recognized institutions against fees paid seats of recognized programs can be fully reimbursed as per state / central government authority. However, while sanctioning scholarships against paid seats, State / Central governments make the income verification compulsory. The scholarship once awarded, may be renewed

during next academic year by the concerned State /Central Governments unless the competent authority of the college recommends to the State /Central Governments administration, to discontinue the award with reference to relevant clause of these regulations governing the scheme. The scheme is announced by the concerned Governments well in time, by giving advertisements in the leading newspapers and other suitable publicity media.

### 1. The practice

The admitted students of various programs come to students counselling cell of the college after their regular lectures. The counselling in charge faculty engages the students for an hour by taking class on Objective, Coverage and Value of Scholarship, Duration and Course of Studies, Mode of Selection, Eligibility, Renewal of Scholarship, Announcement of Scheme and Application Procedure. They submit their online Scholarship Applications in the prescribed formats to the college authorities with stipulated time. An application for scholarship comprises hard Copy of Application form for fresh and renewal scholarship, One Copy of the passport size photograph with signature of the student thereon, Attested Copies of Certificates in respect of all examinations passed, copy of Caste Certificate duly signed by an authority and Income Certificate from competent authority. Applications complete in all respects are submitted to the Head of the Institution by the candidates and are addressed to an officer specified for this purpose by the Government.

The details of number of seats earmarked for SC / ST categories as per Government rules and Number of students admitted and participated in post-matric scholarships are given below

Sl. No.	Year	Number of seats earmarked for SC category	Number of Students admitted from SC category	Number of beneficiaries Students from SC category For post matric scholarship	Number of seats earmarked for ST category.	Number of Students admitted from ST Category	Number of Students admitted from ST Category
01.	2013-14	132	139	134	72	6	4
02.	2014-15	132	183	183	72	10	12
03.	2015-16	132	224	202	72	36	20
04.	2016-17	125	205	163	67	29	25
05.	2017-18	117	221	175	63	35	24
	<b>Total</b>	<b>638</b>	<b>972</b>	<b>857</b>	<b>346</b>	<b>116</b>	<b>85</b>

It is evident that with the proper care and help, the students from SC / ST categories can hope to successfully complete their higher education.

#### 1. Evidence of Success.

The college stands out as one of the self-financing colleges to make such successful experiment in the sphere of post matric scholarship. The practice is proved satisfactory to the students and parents. Scholarships that assist or cover costs of pursuing a higher education provide a number of benefits. It gives students the financial bump needed to take a leap and enrol in a degree, as well as to boost morale and the student's confidence in their ability to work toward a better future. In fact, not a single instance of students' unrest or guardians' agitation took place. The practice gave a message to the people of the locality that the college attributes much importance to sanction post matric scholarships to SC / ST categories students admitted in the college. It was also a hassle free scholarship process. Due to online process, the teaching and non-teaching staff of the college could provide help and cooperation to the students to complete their scholarship process well in advance. As a consequence of such a transparent and fair practice, the college was able to admit students with excellent qualities, which is evidence from the examination results of the students.

#### 1. Problem encountered and Resources required

The college is located in a semi urban area and the majority of students come from rural and semi urban background. Most of the students are not aware about the benefits available to the SC/ST categories. Due to this the students do not give much more importance to collect the required documents from the competent authorities.

The in charge of the scholarship cell delivers a lecture on e-filling of scholarship form. He explains in detail the procedure laid down by the government authorities regarding e-filling of scholarship forms. He also suggests the sources available such as cyber cafe and student facility centre for e-filling of scholarship forms. The college has established student facility centre and availed computers and internet connectivity for e-filling of scholarship forms.

### 1. Title of the Practice

Make all faculty members regular and habitual users of Information and Communication Technology (ICT).

### 2. Objectives of the practice

To provide quality education to the students.

To ensure the completion of curricula of each programs in stipulated time.

To keep pace with the recent changes and update the intellectual talent of the teachers.

To encourage teachers to adapt ICT tools as a teaching pedagogy.

To improve pass percentage of students at the university level examinations

To motivate the students to improve the communication skills and computational skills

### 3. The context

Rapid development in technology is one of the major issues that affect Teaching / Learning Process. The teachers are required to use variety of tools to keep the learner motivated in the learning process. The teachers find it difficult to keep pace with the techno – savvy student learners. It has become essential for some of the teachers to adapt the latest pedagogic styles and include ICT in class room teaching. The curricula coverage in some cases is being hurried and towards the end of the semester where information are being crammed.

In the year 2012-13, ICT tools used by faculty members were very low in comparison with their number. This led to under-utilisation of the ICT tools available, leading to wastage of huge investment in computers and lowering of educational standards. For proper utilisation of available resources and strengthening of teaching methodology ICT tools have been introduced since 2013-14.

### 4. The practice

Effective teaching process starts with designing of lecture plan. The objectives of the lectures are specified to the students. During lectures, discussions and questioning are encouraged. Various forms of assessments are used for continuous evaluation such as group discussions, assignments, power point presentations and class tests. This initiative gives an opportunity to the faculty members to use their knowledge and enhance their skills for applications. Important aspect of teaching is to make students capable to imagine, to explore new ideas and above all explore themselves. A student may live with his / her parents, but his / her entire childhood revolves around his teachers. A teacher must look upon the interest of students and make them believe in their strengths. A teacher must try upon making a child responsible rather than just academically strong, because somewhere lack of marks could be compensated but a lack of responsiveness could hit a student hard. When all these well said and done would not only make sure a student's life fruitful but also would give sense of satisfaction to the teacher as well. Informal feedback is obtained from the students

regarding the contents delivery by the different teachers.

The teaching – learning committee members and the class teachers hold frequent informal meetings and call out the information needed. Six class rooms are ready for ICT teaching. Computer Science faculty members train the teachers in respect of use of Power Point Presentation, browsing the internet for useful resources, uploading content on the LMS website and use of Google docs for information sharing.

#### 5. Evidence of Success.

The practice has been successfully implemented by the faculty members. Traditional methods of delivering higher education have become less motivating to a large number of students. The teachers have adopted modern pedagogic styles and ICT techniques in their classes to complete curricula on time. The students' attendance in the classes are increased and also their examination results are improved. It is realized that students when shown the right direction and are given proper guidance and encouragement can achieve the goals they desire. Holistic development rather than only academic success contributes in creating socially sensitive individuals which is a prominent requirement of educational institutions.

#### 6. Problem encountered and Resources required

The campus community must be adequately prepared to make use of Information and Communication Technology (ICT) optimally. Conscious effort is also needed to invest in hardware and to orient the faculty suitably. A major limitation of this process is the time constraint as the resource persons have various ideas which they would like to implement in their special classes. However due to paucity of time the target may not be reached. The span of interest of learners is short. The priorities and measurement scales of ICT vary from organization to organization.

Resources in terms of funds, computers, LCD projectors, internet connectivity and ICT infrastructures are required for effective implementation of the practice. Development of animation based power point presentation in teaching, particularly in computer subjects, has been hindered due to the want of in-house technical expertise.

#### 7. Notes (Optional)

### 7.3 Institutional Distinctiveness

#### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

##### Response:

The College focuses towards the education and development of the socially and economically weaker sections of society.

The college is surrounded by an underprivileged and middle class habitation. The college follows first come first served admission policy. This policy ensures that the students residing in the vicinity of the college and the first generation learners are accommodated.

As many students come from vernacular medium, it becomes imperative to offer English language, personality development, confidence building activities and bridge courses to ensure their growth.

The college organizes various activities and rewards the students through prizes for building the confidence of the students.

The college informs students about the availability of scholarship schemes from Central Government, State Government and Savitribai Phule Pune University. The College also gives scholarship to needy students. The college runs earn and learn schemes funded by Savitribai Phule Pune University, to accommodate number of students that apply for the same.

As many of the students are first generation learners, the college involves the parents in their growth, progress and achievement. Our teachers are striving hard to impart knowledge to the students. The result of the hard work can be seen from our university examination performance.

Meritorious students are felicitated at the annual prize distribution function. Parents' Teachers Association meetings (PTA) are organized regularly to inform the parents about the progress of the students. Socio cultural challenges like early marriage and post-marriage opposition to further studies are addressed.

Blood donation camps are organized and many students and teachers donate blood every year, thus exhibit their commitment to the society.

During the last five years twenty five job oriented certificate courses were conducted and several students are benefited by these courses and got the jobs.

The college campus is secure Wi-Fi enabled. Students and staff are provided with Wi-Fi on their devices. The college has adopted technology based methods of teaching and learning and efforts are taken to provide the students with latest information technology facilities. In this endeavor the college is proactively involved.



## 5. CONCLUSION

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### Additional Information :

The College celebrates 22nd December as National Mathematics Day to pay tribute to great Indian Mathematician Srinivas Ramanujan. Various programs such as exhibition on mathematical models, mathematics quiz, popular lectures on mathematics by experts and essay competitions are organised on this day to promote awareness about mathematics among the students of the college.

Every year the college celebrates February 28 as National Science Day to pay respect to the Indian Nobel laureate Dr. C. V. Raman. Various programs such as Science exhibition, lectures by eminent scientist, visits of students to National Chemical Laboratory (NCL), Inter University Centre for Astronomy and Astrophysics (IUCAA) and Indian Institute of Science Education and Research (IISER) are organised on this occasion.

### Concluding Remarks :

Being one of the self-financing colleges, it is a matter of great pride and privilege to get accredited by an esteemed institute NAAC. The role of

NAAC has proved to be a remarkable milestone in improving and sustaining of quality in higher education in India.

We are thankful to the pro-active management, students and all my colleagues, for their continuous efforts in the development of the college. We appreciate the efforts made by NAAC Steering Committee, IQAC and members of all the sub-committees constituted for the purpose of preparing this self-study report.

We feel immensely pleased to submit the Self Study Report of College for 1st cycle of accreditation. We anticipate with great pleasure for the visit of peer team of National Assessment and Accreditation Council, Bengaluru.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p><b>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>5</td><td>5</td><td>5</td><td>5</td><td>5</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>00</td><td>02</td><td>01</td><td>03</td><td>05</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	5	5	5	5	5	2017-18	2016-17	2015-16	2014-15	2013-14	00	02	01	03	05
2017-18	2016-17	2015-16	2014-15	2013-14																	
5	5	5	5	5																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	02	01	03	05																	
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p><b>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>1</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>00</td><td>0</td><td>01</td><td>0</td><td>0</td></tr></table> <p>Remark : As per the attached data only Dr Shikare is member of BoS appointed in 2015-16. The other is a mail to Dr Shikare to attend a meeting.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	1	0	0	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	00	0	01	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	0	0	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	0	01	0	0																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p><b>1.2.1.1. How many new courses are introduced within the last five years</b></p> <p>Answer before DVV Verification : 0</p> <p>Answer after DVV Verification: 129</p>																				
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p>																				

1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
304	251	247	146	143

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
305	251	247	161	143

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years

Answer before DVV Verification : 25

Answer after DVV Verification: 05

Remark : The HEI has included the same courses that are offered as certificate courses. Courses which have been considered under 1.1.2 are not considered. As per the HEI data taking into account eligible value-added courses imparting transferable and life skills. As per attached brochures the HEI has been offering 05 of the value added courses.

1.3.3 Percentage of students undertaking field projects / internships

1.3.3.1. Number of students undertaking field projects or internships

Answer before DVV Verification : 252

Answer after DVV Verification: 00

Remark : What the HEI has attached is lists of the students undertaking Industrial Visits and not students undertaking field projects or internships. The HEI was requested to provide a list of the students, verified and signed by the principal showing the Company/ enterprise, place of internship provided for each student along with period of such internship for the AY 2017-18. The data requested from the HEI has not been provided.

1.4.1 Structured feedback received from

1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise

Answer before DVV Verification : A.Any 4 of the above

Answer After DVV Verification: A.Any 4 of the above

1.4.2 Feedback processes of the institution may be classified as follows:

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: A. Feedback collected, analysed and action taken and

	feedback available on website																				
2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>347</td><td>324</td><td>338</td><td>259</td><td>215</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>150</td><td>154</td><td>183</td><td>134</td><td>146</td></tr></table> <p>Remark : As per the HEI data attached with the Metric in response. The Number of actual students admitted from the reserved categories year-wise cannot be more than the Number of seats earmarked for reserved category as per GOI/State Govt rule in the respective year.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	347	324	338	259	215	2017-18	2016-17	2015-16	2014-15	2013-14	150	154	183	134	146
2017-18	2016-17	2015-16	2014-15	2013-14																	
347	324	338	259	215																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
150	154	183	134	146																	
2.3.2	<p>Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.</p> <p>2.3.2.1. Number of teachers using ICT</p> <p>Answer before DVV Verification : 16</p> <p>Answer after DVV Verification: 15</p>																				
2.4.2	<p>Average percentage of full time teachers with Ph.D. during the last five years</p> <p>2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>3</td><td>1</td><td>1</td><td>1</td><td>1</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>02</td><td>1</td><td>1</td><td>1</td><td>1</td></tr></table> <p>Remark : The HEI has submitted copy of provisional degree dated 2012 and not the PhD degree in respect of Dr Galeda.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	3	1	1	1	1	2017-18	2016-17	2015-16	2014-15	2013-14	02	1	1	1	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	1	1	1	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
02	1	1	1	1																	
2.4.3	<p>Teaching experience per full time teacher in number of years</p> <p>2.4.3.1. Total experience of full-time teachers</p> <p>Answer before DVV Verification : 128 years</p>																				

	Answer after DVV Verification: 123 years																				
2.4.4	<p>Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years</p> <p>2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>2</td><td>1</td><td>1</td><td>1</td><td>0</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>00</td><td>00</td><td>00</td><td>00</td><td>0</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	2	1	1	1	0	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	1	1	1	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	00	0																	
3.1.2	<p>Percentage of teachers recognised as research guides at present</p> <p>3.1.2.1. Number of teachers recognised as research guides</p> <p>Answer before DVV Verification : 1</p> <p>Answer after DVV Verification: 00</p> <p>Remark : The HEI was requested to attach E-copy of the letter of recognition by name the affiliating university, as research guide, in respect of each of the faculty member (by name) mentioning the field and the date and period of validity of the recognition (authority). The HEI has provided letter of 2006 in respect of Dr. Mahadev shivappa Dadage . The other letter attached is of acceptance of the topic of Student Research Scholar and not letter of recognition of the research guide Dr. Maruti Mukinda Shikare</p>																				
3.2.2	<p>Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years</p> <p>3.2.2.1. Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>2</td><td>2</td><td>2</td><td>1</td><td>0</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>00</td><td>00</td><td>00</td><td>00</td><td>0</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	2	2	2	1	0	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	2	2	1	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	00	0																	
3.3.2	The institution provides incentives to teachers who receive state, national and international recognition/awards																				

	Answer before DVV Verification : Yes Answer After DVV Verification: Yes																				
3.3.3	<p>Number of Ph.D.s awarded per teacher during the last five years</p> <p>3.3.3.1. How many Ph.Ds awarded within last five years Answer before DVV Verification : 4 Answer after DVV Verification: 4</p> <p>3.3.3.2. Number of teachers recognized as guides during the last five years Answer before DVV Verification : 2 Answer after DVV Verification: 01</p> <p>Remark : The HEI has attached copies of Notification in respect of 03 cases. All of these are supervised by Dr Dadage who left the institute in 2015. the one supervised by Dr Shikare is accepted as PhD copy.</p>																				
3.4.3	<p>Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years</p> <p>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>17</td><td>16</td><td>17</td><td>15</td><td>15</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>09</td><td>08</td><td>08</td><td>07</td><td>08</td></tr></table> <p>Remark : As per the HEI data attached with the Metric in response and relevance of it with the Metric. Extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise have been considered.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	17	16	17	15	15	2017-18	2016-17	2015-16	2014-15	2013-14	09	08	08	07	08
2017-18	2016-17	2015-16	2014-15	2013-14																	
17	16	17	15	15																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
09	08	08	07	08																	
3.4.4	<p>Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years</p> <p>3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14															
2017-18	2016-17	2015-16	2014-15	2013-14																	

505	420	435	382	302
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Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
384	350	310	312	252

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
26	08	05	09	05

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
26	08	05	09	05

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	01	01	01

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
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13	0.39	1.6240	4.8398	0.64
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Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
11.76	3.66	1.10	3.71	0.12

4.2.5	<p>Availability of remote access to e-resources of the library</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>
4.2.6	<p>Percentage per day usage of library by teachers and students</p> <p>4.2.6.1. Average number of teachers and students using library per day over last one year Answer before DVV Verification : 65 Answer after DVV Verification: 65</p>
4.3.3	<p>Available bandwidth of internet connection in the Institution (Lease line)</p> <p>Answer before DVV Verification : 5-20 MBPS Answer After DVV Verification: 5-20 MBPS</p>
4.3.4	<p>Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>
5.1.3	<p>Number of capability enhancement and development schemes –</p> <ol style="list-style-type: none"> <li>1. For competitive examinations</li> <li>2. Career counselling</li> <li>3. Soft skill development</li> <li>4. Remedial coaching</li> <li>5. Language lab</li> <li>6. Bridge courses</li> <li>7. Yoga and meditation</li> <li>8. Personal Counselling</li> </ol> <p>Answer before DVV Verification : A. 7 or more of the above Answer After DVV Verification: A. 7 or more of the above</p>



5.3.3	<p>Average number of sports and cultural activities/ competitions organised at the institution level per year</p> <p>5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>9</td><td>9</td><td>9</td><td>9</td><td>9</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>08</td><td>08</td><td>08</td><td>07</td><td>06</td></tr></table> <p>Remark : The HEI has portrayed programming quiz, GK quiz and twins day etc which are not cultural/sports. The Annual gathering and cultural has been considered. The sports activities as in the summary have been considered.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	9	9	9	9	9	2017-18	2016-17	2015-16	2014-15	2013-14	08	08	08	07	06
2017-18	2016-17	2015-16	2014-15	2013-14																	
9	9	9	9	9																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
08	08	08	07	06																	
5.4.2	<p>Alumni contribution during the last five years(INR in Lakhs)</p> <p>Answer before DVV Verification : 1 Lakh - 3 Lakhs</p> <p>Answer After DVV Verification: 1 Lakh - 3 Lakhs</p>																				
5.4.3	<p>Number of Alumni Association / Chapters meetings held during the last five years</p> <p>5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	1	1	1	1	1	2017-18	2016-17	2015-16	2014-15	2013-14	1	1	1	1	1
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	1	1	1	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	1	1	1	1																	
6.2.3	<p>Implementation of e-governance in areas of operation</p> <p>1. Planning and Development</p> <p>2. Administration</p> <p>3. Finance and Accounts</p> <p>4. Student Admission and Support</p> <p>5. Examination</p> <p>Answer before DVV Verification : A. All 5 of the above</p> <p>Answer After DVV Verification: A. All 5 of the above</p>																				

6.4.2	<p>Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)</p> <p>6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>1.81</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>00</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Remark : The travel grant is to Dr Shikare considered personal and the same is not to the HEI. Hence the HEI cannot claim to have received from non-government bodies, individuals, Philanthropists during the last five years.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	1.81	0	0	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	00	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
1.81	0	0	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	0	0	0	0																	
6.5.4	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"><li>1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements</li><li>2. Academic Administrative Audit (AAA) and initiation of follow up action</li><li>3. Participation in NIRF</li><li>4. ISO Certification</li><li>5. NBA or any other quality audit</li></ol> <p>Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: D. Any 1 of the above</p> <p>Remark : The HEI has claimed only AAA in the data with the SSR and based on the report attached claim for AAA is accepted.</p>																				
7.1.1	<p>Number of gender equity promotion programs organized by the institution during the last five years</p> <p>7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14															
2017-18	2016-17	2015-16	2014-15	2013-14																	

8	7	6	5	4
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Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
08	07	06	05	04

7.1.3	<p>Alternate Energy initiatives such as:</p> <ol style="list-style-type: none"> <li>1. Percentage of annual power requirement of the Institution met by the renewable energy sources</li> </ol> <p>7.1.3.1. Annual power requirement met by the renewable energy sources (in KWH) Answer before DVV Verification : 10 Answer after DVV Verification: 120</p> <p>7.1.3.2. Total annual power requirement (in KWH) Answer before DVV Verification : 10 Answer after DVV Verification: 165</p> <p>Remark : As per the HEI data attached.</p>
7.1.4	<p>Percentage of annual lighting power requirements met through LED bulbs</p> <p>7.1.4.1. Annual lighting power requirement met through LED bulbs (in KWH) Answer before DVV Verification : 1 Answer after DVV Verification: 1800</p> <p>7.1.4.2. Annual lighting power requirement (in KWH) Answer before DVV Verification : 1 Answer after DVV Verification: 5645</p> <p>Remark : As per the HEI data in the attached Energy report.</p>
7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> <li>1. Physical facilities</li> <li>2. Provision for lift</li> <li>3. Ramp / Rails</li> <li>4. Braille Software/facilities</li> <li>5. Rest Rooms</li> <li>6. Scribes for examination</li> <li>7. Special skill development for differently abled students</li> <li>8. Any other similar facility (Specify)</li> </ol> <p>Answer before DVV Verification : C. At least 4 of the above Answer After DVV Verification: D. At least 2 of the above Remark : The HEI did not provide sufficient proof of the ramps or special washroom claimed.</p>

	Scribe and physical facility considered.																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>00</td><td>01</td><td>00</td><td>00</td><td>01</td></tr></table> <p>Remark : Donation of clothes to the local orphanage 2013-14, tree plantation 2016-17 have been considered. Use of Public transport, road safety, beti bachao and Save water are applicable every where and not advantage/challenge of location. reference to Sinhgadh or Amba Mandir and its protection or conservation of local water body could have been location specific.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	2	2	2	2	2	2017-18	2016-17	2015-16	2014-15	2013-14	00	01	00	00	01
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	2	2	2	2																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	01	00	00	01																	
7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>2</td><td>2</td><td>2</td><td>2</td><td>2</td></tr></table>	2017-18	2016-17	2015-16	2014-15	2013-14	2	2	2	2	2	2017-18	2016-17	2015-16	2014-15	2013-14	2	2	2	2	2
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	2	2	2	2																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	2	2	2	2																	
7.1.12	<p>Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>																				
7.1.13	<p>Display of core values in the institution and on its website</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: Yes</p>																				
7.1.14	<p>The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional</p>																				

	obligations  Answer before DVV Verification : Yes Answer After DVV Verification: Yes																				
7.1.15	The institution offers a course on Human Values and professional ethics  Answer before DVV Verification : Yes Answer After DVV Verification: Yes																				
7.1.16	The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions  Answer before DVV Verification : Yes Answer After DVV Verification: Yes																				
7.1.17	<p>Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</p> <p>7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>8</td><td>8</td><td>8</td><td>8</td><td>8</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>06</td><td>05</td><td>05</td><td>03</td><td>04</td></tr></table> <p>Remark : The HEI has included guest lectures rather than action activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values. Based on the reports attached the eligible activities national integration, communal harmony and social cohesion as well as for observance of fundamental duties considered.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	8	8	8	8	8	2017-18	2016-17	2015-16	2014-15	2013-14	06	05	05	03	04
2017-18	2016-17	2015-16	2014-15	2013-14																	
8	8	8	8	8																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
06	05	05	03	04																	

## 2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of courses offered by the institution across all programs during the last five years</p> <p>Answer before DVV Verification : 172</p> <p>Answer after DVV Verification : 130</p>
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p>

2017-18	2016-17	2015-16	2014-15	2013-14
468	499	530	530	530

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
150	154	183	183	183

2.3 Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
81	81	86	59	45

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
149	85	114	79	51

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
16	15	15	15	14

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
15	14	14	14	13

4.2 Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
243.353	64.927	29.507	32.424	19.051

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
84.79	62.53	26.79	30.81	17.467